IOWA DISTRICT COURT, FIFTH JUDICIAL DISTRICT

IN RE: DESIGNATION OF PLACES OF HOLDING COURT FOR 2021	AMENDED ADMINISTRATIVE ORDER 2020-65

WHEREAS Iowa Code §§602.1211(1) and 602.6105(1) and Iowa Court Rules 22.5 and 22.8(1) provide the Chief Judge shall designate the places of holding court in the district:

THEREFORE, IT IS HEREBY ORDERED THAT:

A. **THE COURTHOUSE**

The courthouse in the county seat of each county of the Fifth Judicial District is hereby designated as the official place of holding court in the county. Criminal and civil jury trials shall be held in the courthouse of the county where the case is filed, except as provided herein. Actions, special proceedings and other matters not requiring a jury may be done at some other place in the district with the consent of the parties and the Chief Judge. The Chief Judge shall designate such other places on a case-by-case basis.

B. **JAIL COURTS**

Criminal proceedings involving inmates in the custody of the county sheriff not requiring a jury may be held in a secure conference room or courtroom in the county jail in Adair, Adams, Clarke, Jasper, Madison, Marion, Polk, Ringgold and Taylor counties. Such jail court facilities shall be maintained in a neutral setting with the trappings of the court, including a desk for the judicial officer, flags and a copy of the Iowa Code. Such jail court facilities shall be maintained separately from law enforcement offices or detention facilities in the jail. All jail court proceedings shall be public either by allowing the public to attend in the conference room or courtroom or by allowing the public to observe via audiovisual closed circuit television.

C. **POLK COUNTY JUSTICE CENTER**

Polk County Juvenile Court, Des Moines Traffic and Polk County Magistrate Court, including small claims, suburban traffic court, mental health commitment hearings and Probate Court shall be held on the first and second floors of the Polk County Justice Center, 222 Fifth Avenue, Des Moines, Iowa.

Polk County Mental Health Commitment hearings shall be conducted on the first floor of the Polk County Justice Center. In accordance with Iowa Code Section 229.14(3)(a), commitment hearings may be conducted via video conference.

CLERK DISTRICT COURT
21 APR 23 AM 11:35
POLK COUNTY, IA.
FILED

D. POLK COUNTY CRIMINAL COURT BUILDING

The Polk County Criminal Court Building, 110 6th Avenue, Des Moines, Iowa, is designated as a place of holding court, in a manner consistent with the dockets, scheduling and priorities established in Administrative Order 2019-20.

E. WARREN COUNTY COURT FACILITY

The Warren County Court Facility located at 2205 W. 2nd Avenue, Indianola, Iowa, is designated as a place of holding court in Warren County.

F. WARREN COUNTY ADMINISTRATION BUILDING

The Auditorium located in the Warren County Administration Building, 115 N Howard St, Indianola, Iowa, is hereby designated as a place of holding court in Warren County.

G. MARION COUNTY COURTHOUSE

The temporary location of the Marion County Courthouse located at 614 E Washington St, Knoxville, Iowa, is hereby designated as a place of holding court in Marion County.

H. DRAKE UNIVERSITY LAW SCHOOL

The courtroom in the Neal and Bea Smith Legal Clinic of the Drake University Law School is hereby designated as an alternate place of holding court in Polk County for purposes of the Law School Trial Practicum Program, overflow trials when courtrooms are not available in the Polk County Courthouse, and trials assigned to senior judges.

I. DES MOINES CITY HALL

The City Council Chambers of the Des Moines City Hall is hereby designated as an alternate place of holding court in Polk County for the purposes of Truancy Court.

J. NEWTON CORRECTIONAL FACILITY

The room set aside for court hearings at the Newton Correctional Facility, 307 S. 60th Avenue W. Newton, Iowa, is hereby designated as a place of holding court for the purposes of facility disciplinary hearings.

K. MITCHELLVILLE CORRECTIONAL FACILITY

The room set aside for hearings at the Iowa Correctional Facility for Women at Mitchelville, Iowa is designated as a place of holding court for purposes of mental health commitment proceedings for inmates of the facility.

L. IOWA LUTHERAN HOSPITAL

The room set aside for court hearings at the Iowa Lutheran Hospital, Child and Adolescent Behavioral Health Services Unit, 700 East University Avenue, Des Moines, Iowa, is designated as a place of holding court for purposes of adolescent mental health or substance abuse commitment proceedings.

M. **MERCY BEHAVIORAL HEALTH**

The room set aside for court hearings at the Mercy Behavioral Health, Child and Adolescent Unit, West Entrance 5th Floor, 1111 6th Avenue, Des Moines, Iowa, is designated as a place of holding court for purposes of adolescent mental health or substance abuse commitment proceedings.

N. **DALLAS COUNTY HUMAN SERVICES CAMPUS COMMUNITY ROOM**

The room set aside for court hearings at the Dallas County Human Services Campus Community Room, 25747 N. Ave, Adel, Iowa, is designated as a place of hold court in Dallas County.

O. **ADM COMMUNITY SCHOOLS DISTRICT ADMINISTRATION – CENTER GYMNASIUM**

The room set aside for court hearings at ADM Community Schools District Administration – Center Gymnasium, 215 N. 11th Street, Adel, Iowa, is designated as a place of hold court in Dallas County.

P. **MADISON COUNTY FAIRGROUNDS – JACKSON BUILDING**

The Jackson Building, located at the Madison County Fairgrounds, 1146 W. Summit St., Winterset, Iowa is designated as a place of holding Court in Madison County, Iowa.

Q. **FIRST BAPTIST CHURCH – GUTHRIE COUNTY**

The First Baptist Church, 113 N 5th St, Guthrie Center, Iowa is designated as a place of holding Court in Guthrie County, Iowa.

R. **GUTHRIE COUNTY FAIRGROUNDS – EVENT CENTER**

The Guthrie County Event Center, located at the Guthrie County Fairgrounds, 408 W. State St, Guthrie Center, Iowa is a designated as a place of holding Court in Guthrie County, Iowa.

S. **MARION COUNTY FAIRGROUNDS – DYER HUDSON HALL**

The Dyer Hudson Hall Building, located at the Marion County Fairgrounds, 1000 N Lincoln St. Knoxville, Iowa is designated as a place of hold Court in Marion County, Iowa.

DATED this 23rd day of April, 2021

MICHAEL D. HUPPERT, CHIEF JUDGE
FIFTH JUDICIAL DISTRICT OF IOWA

Copies to:
Chief Justice Susan Christensen, Iowa Supreme Court
Liaison Justice Edward Mansfield, Iowa Supreme Court
State Court Administrator, Todd Nuccio
Fifth Judicial District Judges, Staff and
Stakeholders by e-mail